

# CENTURY 21 Adams & Barnes

Property Management  
427 W. Foothill Blvd.  
Monrovia, CA 91016

## Application Guidelines

### Requirements

- No Evictions
- All occupants over the age of 18 must fully fill out an application and have a credit report run.
- Credit reports cost \$25.00 each person. We accept cash, money order or cashiers check. No personal checks will be accepted.
- Please include with each application a photocopy of you driver's license or I.D. card.
- Proof of income must be submitted with each application. (i.e. pay check stubs, W-2, or 1099 etc..)
- Must have an average credit score of 600 or more.
- If the property that you are applying for accepts a pet, a "pet deposit" will be required. A minimum of \$200.00 will be charged.
- If you are accepted you will need the first months rent, security deposit (including pet deposit if applicable) upon signing of contract. We accept cashiers checks or money orders **only**. No personal checks or cash will be accepted.

### Things That Can Help Your Application (Not Required)

- Submit a letter of recommendation from your current landlord.
- Lived in your current residence for at least one year.
- Have had a steady income for at least one year.
- Submit a cover letter about yourself and other prospective tenants. Many owners like to know who they will be renting to.
- Submit a recent bank statement showing you have the appropriate funds in your account for your first months rent and security deposit.